

# NAID

## NATIONAL ASSOCIATION FOR INFORMATION DESTRUCTION



Shred Right, a Rohn Industries Company, has been providing secure

and complete shredding solutions for over 20 years. The Shred Right high-security facility is NAID certified, meeting or exceeding the rigorous AAA-standards established by the National Association for Information Destruction (NAID) quality certification program.

Shred Right has always taken the responsibility of handling your materials very seriously. But now, with NAID AAA Certification, we've gone beyond promises with a close examination of every aspect of our security. We've met and, in most cases, exceeded the stringent certification requirements.

### The Process

The criteria for certification is set by NAID. But an impartial and independent security professional actually conducts the audit. Shred Right submitted, for critical review, our policy and procedure manuals, employment records, promotional materials as well as logs and paperwork to verify our credentials and to ensure we met certification requirements. Physical inspection including facility security, monitoring systems, destruction equipment and access control systems also stood up to the auditor's inspection.

And the process is ongoing. To maintain certification Shred Right will be audited and inspected every year.

### More About NAID

The National Association for Information Destruction (NAID) is the international trade association for companies providing information destruction services. Suppliers of products, equipment and services to destruction companies are also eligible for membership. NAID's mission is to promote the information destruction industry and the standards and ethics of its member companies. For more information, visit [www.naidonline.org](http://www.naidonline.org).

### Asking Questions. Verifying Facts.

Some of the questions that must pass the scrutiny of the NAID certification auditor include:

- ✓ What is the quality of the physical security at the destruction facility?
- ✓ Is there proper insurance in place?
- ✓ Are employees screened?
- ✓ Do advertised claims match what is practiced?
- ✓ Are there written policies and procedures and are they followed?
- ✓ Is material destroyed in a timely manner?
- ✓ Does the destruction equipment reduce the materials to an acceptable size?

### What Does NAID Certification Mean To You?

Simply put, it is added peace-of-mind. It's your insurance that your sensitive information will be handled and destroyed in a very secure manner. Laws and regulations concerning information protection continue to mount. They emphasize your responsibility to make careful decisions about how information is handled and disposed of. By choosing Shred Right, you demonstrate that you are making the right choice about who handles your information. Our compliance to NAID standards is your assurance that you're complying with information protection laws.



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